

**LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.**

**Board of Directors**

**November 30, 2011**

**MINUTES**

**PRESENT**

Mark Higgins, Chair  
Marjorie Heller  
Mary Bakchachyan  
Al Marsella  
Howard McBroom  
Zulma Mena  
Brian Newkirk  
Dina Richman  
Ana Villasenor  
Kelly White

**NOT PRESENT**

Larry DeBoer  
Anila Guruji  
Ray Lemus  
Gary Pancer

**STAFF**

Diane Anand  
Patrick Aulicino  
Melinda Sullivan

**GUESTS**

Mary Flynn  
Maria Pena

**CALL TO ORDER**

Mr. Higgins called the meeting to order at 6:00 PM.

**PUBLIC INPUT**

No public input was received.

## **ANNOUNCEMENTS**

Mr. Higgins advised the Board that they could find a revised agenda on the table with the following change:

1. Issues Regarding FDLRC CPP Approval for 2011-12 - added under the Executive Director's Report.

## **APPROVAL OF MINUTES**

**The minutes of October 26, 2011 were approved by consensus.**

## **CONSUMER ADVISORY COMMITTEE**

Ms. Flynn advised the Board that her last report was given at the June 2011 board meeting. Ms. Flynn gave the highlights from June 2011 to date.

## **PRESIDENT'S REPORT**

### **Board Holiday Gathering**

Mr. Higgins reminded the Board of the upcoming Board Holiday Gathering on December 14<sup>th</sup> at the ECF Downtown Art Center. Board members were asked to RSVP by December 2<sup>nd</sup>.

### **Holidays Are For Sharing**

Mr. Higgins advised the Board that the Holidays Are For Sharing campaign letters were sent out to the Lanterman community in early November. Mr. Higgins encouraged board members to donate.

Ms. Anand advised the Board that Lanterman is participating in a Barnes & Noble Bookfair program on Thursday, December 15<sup>th</sup> and will feature children's author Ann Whitford Paul. A percentage of the net sales from purchases made during the bookfair hours and online until December 20<sup>th</sup> will be contributed to the Holidays Are For Sharing Campaign.

### **ARCA Board Meeting**

Mr. Higgins advised the Board that he and Ms. Anand will be attending the upcoming ARCA meeting on December 9<sup>th</sup> in Ontario and will report on the meeting at the January Board meeting.

## Board and Committee Calendar

Mr. Higgins reminded the Board that they received by email the Board Committee Meeting Roster for 2012.

## **EXECUTIVE DIRECTOR'S REPORT**

### Conflict of Interest Review

Ms. Anand advised the Board that as part of the March 2011 Trailer Bill language SB74 affecting regional centers, the Department and the regional center governing board must review the conflict-of-interest statement of the regional center executive director and each regional center board member to ensure that no conflicts of interest exist.

Included in the board packet were the declarations from the executive director and all board directors. All of the forms indicated that no conflicts of interest exist.

**Mr. McBroom moved to send the statements to the Department for review, Ms. Villasenor seconded the motion, and it passed unanimously.**

### Financial Management Services (FMS)

Ms. Anand advised the Board that they could find in their notebook a copy of ARCA's input to the DDS regulations implementing the financial management services for vouchered services. The Board discussed the opposing opinion that DDS claims that there is no fiscal impact to these regulations and the Regional Centers belief that there is.

### Budget Update – "Trigger Cuts"

Ms. Anand advised the Board that the exact depth of the "trigger" cuts won't be known for another two weeks, when the Governor's budget team releases its state economic and revenue forecast. She reminded the Board that the budget that the Governor signed into law in late June contained language that identified almost \$2.5 billion in new spending cuts if revenue predictions dropped by more than \$2 billion. Ms. Anand reported that the Legislative Analyst's Office along with the governor's team, predicts that revenues will miss the mark, thus triggering most of the identified cuts. This will include cuts to both the UC and CSU systems, Community Colleges, K-12 schools, plus deep cuts in health and human services, including up to \$100 million for developmental services.

## IHSS

Ms. Anand advised the Board that she is in receipt of a letter to all county agencies issued by the Department of Social Services regarding implementation of the proposed 20% IHSS reduction in the event of the budget trigger being pulled in January. Should this reduction happen, it will have a dramatic impact on regional center clients and families.

Discussion followed.

## The Way Forward – A Proposal

Ms. Anand reminded the Board that a small subgroup of regional center directors is working on a recommended approach which will be presented to a larger group of 13 regional center board presidents and executive directors at a meeting scheduled on January 12, 2012. Ms. Anand and Mr. Higgins will report on the outcome of the meeting at the January Board meeting.

## Explanatory Letters to Parents on Education and Annual Family Program Fee

Ms. Anand advised the Board that they could find in their board packet two letters to families regarding changes in the Lanterman Act based on the Budget Trailer Bill language of 2011 related to education and the annual family program fee. This was for informational purposes only.

## 2012 Performance Plan

Ms. Anand advised the Board that DDS has notified the Center of its approval of Lanterman's 2012 performance plan. A copy of the letter was in the board packet.

## Update of Prevention (PRRS) Contract

Ms. Anand advised the Board that the Center is in the process of developing its budget and narrative for the PRRS contract. The DDS contractor has agreed to make a couple of important changes in the contract and we will now proceed to sign it. She reported that to date, we have about 10 children that we have been serving in the PRRS program without the funding.

## Update on the Implementation of the 2011 Budget Trailer Bill language (TBL)

Ms. Anand advised the Board that they could find in their board packet an update of the workplan on implementing all of the various proposals in the 2011 Budget Trailer Bill. She reported that it has been an enormous and exhausting endeavor. She is deeply indebted to the

staff for moving forward on many fronts with a “can do” approach given that caseloads are approaching 100 and workloads already filled to overflowing.

#### Issues Regarding FDLRC CPP Approval for 2011-12

Ms. Anand advised the Board that she sent a letter to the Department identifying serious issues with the funding for both CPP operations and start-up which not only jeopardize the Center’s ability to continue to place individuals out of the Lanterman Developmental Center but more importantly to meet the Center’s ongoing obligations to individuals who have already been placed into the community.

Ms. Anand reported that since the mailing of the board packet, the Department has been able to switch funding around and 80% of what was asked for is now funded. Discussion followed.

#### **ADMINISTRATIVE AFFAIRS COMMITTEE**

##### Review of Insurance Coverage

Mr. Aulicino advised the Board that the Committee met with the respective carrier representatives to review the Center’s insurance coverage for professional and general liability, directors and officers, and fiduciary and crime coverage. Mr. Aulicino reviewed the coverage with the Board and discussion followed.

##### Review of Financial Statements

Ms. Heller reviewed the financial statement summary through the September 30, 2011 as follows:

###### *Fiscal Year 11-12*

In Operations (main contract), we have spent 25.0% of our C-1 budget allocation. In Purchase of Services (main contract), we have spent 22.6% of our C-1 budget allocation, before we add in projected late bills. Including projected late bills, we have spent 25.3% of our C-1 allocation.

###### *Fiscal Year 10-11*

This month we recorded \$111,971 in Operations and \$245,924 in Purchase of Services (main contract). To date we have spent 97.8% of our Operations budget and 97.4% of our Purchase of Services budget (main contract). We are currently expecting a negligible surplus in Operations (main contract), and about a \$2 million surplus in Purchase of Services (main contract), due to substantial cost savings, minimal client caseload growth, and following the relinquishment of some excess funds.

*Fiscal Year 09-10*

This month we recorded \$7,423 in Purchase of Services. To date we have spent 98.9% of our Operations budget and 96.1% of our Purchase of Services budget (main contract). We are currently expecting a negligible surplus in Operations (main contract), and a surplus of about \$3.8 million in Purchase of Services.

**ADJOURNMENT**

Mr. McBroom moved to adjourn the meeting for Executive Session at 7:20 p.m. to discuss pending litigation, Ms. White seconded the motion, and it passed unanimously.

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Mary Bakchachyan, Secretary

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**BOARD OF DIRECTORS**

**ACTION LOG**

**November 30, 2011**

	<b>DESCRIPTION</b>	<b>ACTION</b>	<b>STATUS</b>
	Approval of September 28, 2011 minutes	<ul style="list-style-type: none"><li>• Approved</li></ul>	
	Conflict of Interest Review	<ul style="list-style-type: none"><li>• Approved</li></ul>	